



## e5 RECREATION LEADER JOB DESCRIPTION

<b>Position:</b>	e <sup>5</sup> Recreation Leader
<b>Department:</b>	Youth and Family Services
<b>Accountability:</b>	Youth and Family Services Director
<b>Job Status:</b>	Part Time
<b>Classification:</b>	Non-Exempt
<b>Schedule:</b>	Tuesday/Thursday (2 - 4 PM)
<b>Salary:</b>	\$12-\$14/per hour

### **GENERAL DESCRIPTION:**

The e<sup>5</sup> Recreation Leader is responsible for the safety, supervision and engagement of Elementary, Middle, and/or High School aged youth. Under the guidance of the Youth and Family Services Coordinator, the e5 Recreational Leader is responsible for implementing the e5 program and curriculum for youth in the after school program. This position follows the school year calendar.

### **ESSENTIAL JOB FUNCTIONS:**

- Lead participants in lesson plans and curriculum of e5 program
- Lead, teach and conduct diversified recreation program activities at a variety of assigned schools
- Provide academic support with student homework and/ or supplemental learning activities upon request
- Supervise participants, ensuring their guidance, participation and safety
- Demonstrate leadership and a commitment to educating and empowering youth
- Respond to critical behavioral and safety incidents, as well as, emergency situations
- Encourage participation and good sportsmanship
- Set up and take down sporting equipment and/or activity supplies daily and make minor repairs to recreation equipment as needed
- Support new team members by demonstrating best practices

### **NON-ESSENTIAL JOB FUNCTIONS:**

- Attend DCS events, professional development and meetings as assigned
- Strong communication skills both in American Sign Language and written English

### **EMPLOYMENT STANDARDS:**

#### **Education:**

- High School Diploma Required, BA/BS degree preferred

#### **Experience:**

- Minimum of one year working with youth in after school, childcare or day camp setting preferred
- Minimum of one year experience working with deaf and hard of hearing youth
- Familiarity with American Deaf Culture and the San Diego Deaf Community

#### **Skills:**

- Highly dependable
- Positive attitude
- Professional attitude, approach and commitment to integrity
- Open to supervision and feedback

- Build strong relationships
- Proficient in Microsoft Word, PowerPoint, Excel and google docs

**Other Qualifications:**

- Possess reliable transportation
- Obtain First Aid, CPR (child and adult) and AED Certificates within three months of hire and once obtained, maintain certificates .Certificates must come from American Red Cross, American Heart Association or American Safety & Health Institute
- Must be able to pass required background clearance (DOJ clearance)
- Provide negative TB test results on first day of employment

**AT-WILL:** Employment with DCS is an “At-Will” relationship. DCS is an Equal Opportunity Employer.

**APPLICATIONS DEADLINE:** Open Until Filled

**Submit resume and cover letter to:**

Human Resources

Deaf Community Services of San Diego, Inc.

1545 Hotel Circle South, Suite 300

San Diego, CA 92108

Fax: (619) 398-2444

Email: [hr@dcsosfd.org](mailto:hr@dcsosfd.org)

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